



2019 Traffic Control Tender Specifications

General Information: The Gympie District Show Society Inc. (GDSS) is a non-profit community-based organisation, which organises the Gympie District Show. Last year over 38,000 people passed through our gates. This year marks our 131st Show and will be a 3-day event being held on Thursday 16th, Friday 17th and Saturday 18th May 2019.

REQUIREMENTS

Target

The contractor is required to provide personnel to manage all traffic inside the showgrounds including vehicles and pedestrians between the ticket gates and the parking officials.

Minimum staffing numbers and hours are as per the Contract Schedule.

Contractor

- The contractor is to supply the GDSS with the name and mobile telephone number of their onsite person in charge.
- The contractor will ensure that all staff are provided with a copy of the Gympie Show Information Guide.
- The contractor will need to contact the GDSS Secretary to organise a meeting with your co-ordinator prior to the Show to advise arrangements for managing traffic movements into and out the grounds and the rules and regulations relating to entrances, etc.
- Traffic control are tasked with directing traffic, vehicles and pedestrian, within the grounds including the management of the horse corridor gate.
- The contractors' staff must always wear Hi visibility vests and carry fluoro batons while on duty.
- All traffic control staff must be aware of the existence and location of the wheelchair accessible car parking.
- Any variations to the above including any associated costs will be negotiated with the Show Secretary.

CONTRACT SCHEDULE

The below are the minimum requirements for each gate

GATE 1 (TOP GATE) ENTRANCE TO PAVILION

2 Persons per day.

THURSDAY 6.00am –7.00pm

FRIDAY 6.00am – 7.00pm

SATURDAY 6.00am – 7.00pm

Supply vehicles allowed until 8am each day through this gate. Top gate parking ticket holders and emergency vehicles ONLY allowed outside this time.

GATE 2 (PEDESTRIAN) BETWEEN POULTRY & BIRD PAVILIONS

1 Person per day. May require more staff on Friday.

THURSDAY 6.00am - 9.00pm

FRIDAY 6.00am - 9.00pm

SATURDAY 6.00am - 9.00pm (Gate to be locked at 9.00pm after shift.)

GATE 3 (SIDESHOW) SHOWMEN'S GUILD STAFF ONLY

1 Person per day. Must check all Showmen's guild staff have workers cards

THURSDAY	6.00am - 9.00pm
FRIDAY	6.00am - 9.00pm
SATURDAY	6.00am - 9.00pm (Gate to be locked at 9.00pm after shift.)

GATE 4 (MAIN)

4 Persons per day.

THURSDAY	3.00pm – 8.30pm
FRIDAY	10.00am – 8.30pm
SATURDAY	10.00am – 8.30pm

GATE 4 (MAIN) – FRIDAY ONLY

Additional 4 Persons for front of apron & roadway. From 9am until 6pm

GATE 5 (RAMSEY ROAD) EXIT GATE

1 person per day.

THURSDAY	3.00pm - 9.00pm
FRIDAY	3.00pm - 9.00pm
SATURDAY	10.00am - 9.00pm

GATE 5 (RAMSEY ROAD) ENTRANCE GATE – FRIDAY ONLY

2 persons

FRIDAY	9.00am - 3.00pm
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GATE 6 (RAMSEY ROAD) EXHIBITORS ENTRANCE

1 person per day.

THURSDAY	6.00am - 9.00pm
FRIDAY	6.00am - 9.00pm
SATURDAY	6.00am - 9.00pm

GATE 6 (RAMSEY ROAD) PATRON EXIT GATE

2 persons

FRIDAY	9.00am - 3.00pm
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GATE 7 (RAMSEY ROAD) STOCK GATE

1 person per day.

THURSDAY	5.00am - 9.00pm
FRIDAY	5.00am - 9.00pm
SATURDAY	5.00am - 9.00pm

HORSE CORRIDOR GATE

2 persons per day.

THURSDAY	7.00am - 7.00pm
FRIDAY	7.00am - 7.00pm
SATURDAY	7.00am - 3.00pm

TERMS and CONDITIONS

- ❖ Please refer to the attached Gympie Show Information Guide for the complete set of terms and conditions relating to this tender.
- ❖ The organisation cannot assign or subcontract the tender without the prior written consent of the GDSS.
- ❖ The tendered amount must be inclusive of GST
- ❖ Upon successful provision of the services being provided (as above) to the GDSS, the GDSS will pay the fee as tendered to the contractor.
- ❖ Payment of the fee by the GDSS will be made within 28 days of receipt of a complying tax invoice from the contractor.
- ❖ The contractor will provide the GDSS with a complying tax invoice by Friday the 31st May 2019

PASSES

- The following will apply to the successful contractor.
 - Electronic tickets will be issued as per the ticket roster to be completed by the contractor.
 - Electronic tickets can be exchanged for armbands upon entry via the show entrances from Thursday 16th May 2019.
 - Vehicle passes need to be discussed with the Show Secretary.

