



# **2019 Equipment Hire Tender Specification**

**General Information:** The Gympie District Show Society Inc. (GDSS) is a non-profit community-based organisation, which organises the Gympie District Show. Last year over 38,000 people passed through our gates. This year marks our 131<sup>st</sup> Show and will be a 3-day event being held on Thursday 16<sup>th</sup>, Friday 17<sup>th</sup> and Saturday 18<sup>th</sup> May 2019.

## **REQUIREMENTS**

### **Target**

The contractor must supply all equipment in working order as per the Contact Schedule. Delivery points, especially the fixed lighting towers, to be positioned as directed by the Site Supervisor.

### **Contractor**

- The contractor is to supply the GDSS with the name and mobile telephone number of their onsite person in charge.
- The contractor will ensure that all equipment hire staff are provided with a copy of the Gympie Show Information Guide.
- Equipment to be supplied and costs to be included in the contract.
  - 2-meter long barriers – 40 (orange/white or similar).
  - Diesel Scissor lift – set up of the big screen – 32.
  - Electric Scissor lift – Pavilion – 26 – 10 days.
  - Generators (Mobile) complete with 23-point dizzy boards (3 phase)
    - 1 x 100KVA
    - 1 x 36KVA
    - 1 x 20KVA
    - 1 x 14KVA
  - Lighting Towers
    - 4 fixed units (to be positioned as directed by the Site Supervisor)
    - 8 mobile units
    - 3 units with power outlets
  - Portaloo's x 5
  - T Post bollards x 20
  - Visual Message Boards x 6.
  - All deliver and pickup to be included in tender.
  - All associated costs – Diesel, enviro charges etc. - to be included in tender.
- Equipment placement will be as directed by the Site Supervisor.
- Any variations to the above including any associated costs will be negotiated with the Show Secretary.

## **CONTRACT SCHEDULE**

- 🚚 Starting date for deliveries: Tuesday 7<sup>th</sup> May 2019
- 🚚 Barrel racing delivery: Friday 10<sup>th</sup> May 2019 (1 x portaloo, 1 x 20KVA generator and 1 fixed lighting tower)
- 🚚 All other deliveries must be made by 5 PM Monday 13<sup>th</sup> May 2019
- 🚚 Removal of equipment and completion date: Monday 20<sup>st</sup> May 2019

## **TERMS and CONDITIONS**

- ❖ Please refer to the attached Gympie Show Information Guide for the complete set of terms and conditions relating to this tender.
- ❖ The organisation cannot assign or subcontract the tender without the prior written consent of the GDSS.
- ❖ The tendered amount must be inclusive of GST
- ❖ Upon successful provision of the services being provided (as above) to the GDSS, the GDSS will pay the fee as tendered to the contractor.
- ❖ Payment of the fee by the GDSS will be made within 28 days of receipt of a complying tax invoice from the contractor.
- ❖ The contractor will provide the GDSS with a complying tax invoice by Friday the 31<sup>st</sup> May 2019

## **PASSES**

- The following will apply to the successful contractor.
  - Electronic tickets will be issued as per the ticket roster to be completed by the contractor.
  - Electronic tickets can be exchanged for armbands upon entry via the show entrances from Thursday 16<sup>th</sup> May 2019.
  - Vehicle passes be discussed with the Show Secretary.