

**2017**

***ABLUTIONS TENDER***



**GYMPIE  
DISTRICT SHOW  
SOCIETY INC**



Gympie Showgrounds  
 PO Box 478  
 Gympie Q 4570  
 P:(07) 54821721  
 E:secretary@gympieshow.com.au  
[www.gympieshow.com.au](http://www.gympieshow.com.au)  
 ABN: 13 216 319 725

## GYMPIE DISTRICT SHOW SOCIETY INC 2017 TENDER COVER SHEET

|                               |  |           |
|-------------------------------|--|-----------|
| Tender Name:                  |  |           |
| <b>Tenderer's Details</b>     |  |           |
| Name of Organisation/Company: |  |           |
| Contact Name:                 |  |           |
| ABN:                          | GST Registered: <input type="checkbox"/> YES <input type="checkbox"/> NO |           |
| Amount of Tender \$           |  |           |
| Phone:                        | Mobile:  |           |
| Email:                        |  |           |
| Postal Address:               |  |           |
| Town/City                     | State:   | Postcode: |

### DETAILS OF INSURANCE COVERAGE PAYMENT DETAILS:

|  |  |                    |
|--|--|--------------------|
| Insurance Company Name:  |  |                    |
| Policy Number:   | Coverage Amt:\$<br>NB: 20million Minimum | Expiry Date: / /20 |
| <b>Please Note: Copy of your insurance cover must be provided with this tender</b> |  |                    |

### PAYMENT DETAILS

|                                 |      |            |  |
|---------------------------------|------|------------|--|
| Account Name                    |      |            |  |
| Direct Deposit                  | BSB: | Account No |  |
| <b>Cheque to be written to:</b> |      |            |  |

### OTHER RELEVANT INFORMATION (references/ experience etc)

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**All Tenders close 5.00pm Friday January 27<sup>th</sup> 2017**

**Must have marked on envelope or email subject: 2017 Ablutions Tender**

And may be emailed to [secretary@gympieshow.com.au](mailto:secretary@gympieshow.com.au)

Delivered to the Show Society Office, Gympie Showgrounds Exhibition Rd Gates opposite the South School  
to arrive by closing date



## **2017 ABLUTIONS CLEANING**

### ***Tender Specifications***

#### **General Information**

The Gympie District Show Society Inc. is a non-profit community based organisation, which organises the Gympie District Show. Last year over 60,000 people passed through our gates. Our show is a 3day event being held on Thursday 18<sup>th</sup>, Friday 19<sup>th</sup> and Saturday 20<sup>th</sup> May 2017. Cleaning of amenities and toilet facilities must be continual throughout the operation of the show as per schedule below.

#### **REQUIREMENTS**

- Ensure the cleanliness of all toilet and amenities facilities prior to, during, and at the conclusion of the show
- All toilet facilities must be cleaned with disinfectant and appropriate cleaning solutions to be listed in the Tender submission document.
- Floors must be mopped and excess water removed.
- It is the contractor's responsibility to provide and use the correct chemicals for the toilets as listed in the Tender Document
- Gympie District Show Society Inc. will supply all the toilet rolls, hand towels and soap
- Cleaning personnel are to be on duty continuously for the duration of the show
- Ensure all personnel comply with workplace health and safety regulations including wearing personal protective clothing and Identification Badges
- NOTE: It is recommended that some female staff are included in the toilet cleaning crews
- Toilet paper supplies are to be maintained in all relevant Toilet Facilities.
- Toilet Facilities will need to be cleaned prior to opening time for the public each day
- Toilet Facilities are to be checked by the Contractors Supervisor throughout the day to ensure they are clean and tidy for patrons
- The contractor must call the operations manager or secretary if a Trades person ie: Electrician/ Plumber is needed
- The Toilet Facilities will be inspected several times by a representative of Gympie Show Society. Payment will be made subject to the inspector accepting the standard of cleanliness maintained during the show and on final clean up.

#### **TOILET BLOCKS**

- Machinery Alley
- Dairy/Poultry
- Sideshow Alley
- Dining Room
- Turf Club (Mother Room (CWA))
- Camping Area Portaloo's
- Rodeo Portaloo's
- Demountable toilets behind Grandstand (Ladies only)

## SCHEDULE

- Starting Date: Sunday 14<sup>th</sup> May 2017 Finishing Date: Monday 22<sup>nd</sup> May 2017

### Cleaning Times

- Sunday: 1 clean by 8am
- Monday: 2 Cleans 8am & 4pm
- Tuesday: 2 Cleans 7am & 4pm
- Wednesday: 3 Cleans 7am Noon & 4pm
- Thursday: Clean every 2 hours from 6am (or more if needed)
- Friday: Clean every 2 hours from 6am (or more if needed)
- Saturday: Clean every 2 hours from 6am (or more if needed)
- Sunday: 2 Cleans 8am & 4pm
- Monday: 1 Clean then please lock the following Machinery Alley, Poultry/Dairy, Turf Club toilets.

## TERMS

- All toilet facilities will be presented clean prior to handover to the successful Contractor
- All toilet facilities must be cleaned prior to handing back to the Gympie District Show Society Inc.
- Tendered amount must be inclusive of GST
- In consideration for the services being provided by the organisation to the satisfaction of the Gympie District Show Society Inc., the Show Society will pay the fee as agreed.
- The Company/Organisation will provide the Gympie District Show Society Inc. with a complying tax invoice by the 31<sup>st</sup> May 2017.
- Payment of the fee by the Gympie District Show Society Inc. will be made within 28 days of receipt of a complying tax invoice from the organisation
- The Company/Organisation cannot assign or subcontract all or part of the tender without the prior written consent of the Gympie District Show Society Inc.
- The successful contractor is to supply the Gympie District Show Society Inc. with the name and mobile telephone number of their onsite person in charge.

## PASSES

Armband and vehicle pass requirements for workers will be available from the Show Society office prior to the Gympie Show should your organisation prove successful in obtaining the tender.

Workers passes are **\$5** and a limit per tender applies..... please send a **copy of your roster** to the Show Secretary for workers passes.

**Sealed Tender to be in the hands of the Show Secretary Mrs Donna Dodson,**

**by 5.00pm Friday January 27<sup>th</sup> 2017.**

**Gympie Showgrounds Exhibition Road, (PO Box 478) Gympie Qld 4570  
or email: [secretary@gympieshow.com.au](mailto:secretary@gympieshow.com.au)**

**Envelope or email subject Marked: "ABLUTIONS TENDER"**